



**PALOS TOWNSHIP
BILL AUDIT MEETING
10832 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

December 22, 2015 - 6:30 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of Minutes - November 24, 2015
4. Special Communications, if any
5. Citizens Wishing to Address the Board
6. Reports of Officials
 - a. Supervisor
 - b. Clerk
 1. Democracy Update December 18th, 2015 Clerk David Orr
 2. Resolution of Board Meeting Dates for 2016
7. Attorney's Report
8. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval Of Town Fund Bills
 2. Audit and Approval of General Assistance Bills
 3. Adoption of Ordinance 2015-07 An Ordinance Providing For The Levying And Assessment Of Taxes For The Town Of Palos, Cook County, Illinois, For The Fiscal Year Commencing On April 1, 2015 And Ending March 31st, 2016
 4. Selection of Date for Budget Workshop
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Information and Automation - Trustee Riley
 1. Authorization For An Expenditure Not to Exceed \$1,500 To Replace Computer Station #1 (Office Manager)
 - d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Brannigan

9. Unfinished Business

10. New Business

11. Executive Session, If Needed

12. Adjournment

**PALOS TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
10802 S. ROBERTS ROAD PALOS HILLS IL 60465**

NOVEMBER 24TH, 2015 6:30 P.M.

1. Call to Order

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Absent: Trustee Riley

2. Pledge of Allegiance

3. Disposition of Minutes from previous meeting

a. Approval of Minutes - Bill Audit Meeting October 22, 2015

Trustee Brannigan moved to approve the minutes of the October 22, 2015, Bill Audit Meeting. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

4. Special Communications/Presentations

There were no special presentations or communications.

5. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

6. Reports of Officials

a. Supervisor

Supervisor Schumann informed the Board that the annual Thanksgiving Food Distribution was very successful. The distribution took place on November 19th, 2015.

b. Clerk

1. TOIPAC Donation

Clerk Nolan announced that it is time to join TOIPAC for 2016. TOIPAC was established in 1990 in an effort to support the election of members to the Illinois General Assembly that support the continuation and enhancement efforts of township government in Illinois.

Please give your donations to Clerk Nolan who will remit them to the TOI in Springfield, Illinois.

Clerk Nolan discussed the November 20th, 2015, edition of the **Democracy Update** from Clerk David Orr's office. Some of the topics discussed in the update were the upcoming candidate filing for the March 15th, 2016, Presidential Primary Election which begins on Monday, November 23rd, and lasts through Monday, November 30th.

Clerk David Orr was the featured speaker at Cook County's GIS Day Event, and he also received two awards from the International Centre for Parliamentary Studies, at their 11th Annual International Electoral Affairs Symposium in Mexico.

7. Attorney's Report

- a. Authorize Execution and Filing of Certification with Truth and Taxation Law**
- b. Ordinance 2015-07 "An Ordinance Providing for the Levying and Assessment of Taxes...."**

Attorney Peck informed the Board that both documents will be part of the Levy Ordinance. He suggested that the Board peruse the Levy Draft Document. The ordinance will be voted on at the December 22, 2015, Bill Audit Meeting. He thanked **Trustee Woods** for his assistance in drafting the levy ordinance.

8. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Audit and Approval of Town Fund Bills

Supervisor Schumann moved to approve the audit of the Town Fund bills. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None.

Motion carried 4-0.

2. Audit and Approval of General Assistance Bills

Supervisor Schumann moved to approve the audit of the General Assistance Fund bills. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None.
Motion carried 4-0.

3. Monthly Finance Reports - September 2015

Trustee Woods has not received the monthly finance report at this time. He will have these reports for the October Bill Audit Meeting.

b. Policy and Personnel - Supervisor Schumann

Supervisor Schumann stated that there were no personnel issues at this time.

c. Technology, information and Automation- Trustee Riley

There was no report from this committee, as **Trustee Riley** did not attend the meeting.

d. Building and Grounds - Trustee Jeanes

Trustee Jeanes stated that she had no report.

e. Public Service and Health - Trustee Brannigan

1. Health Report - October 2015 (hard copy)

Trustee Brannigan discussed the storage unit for the Health Service. She has a person who will present an estimate, but she does not have it at this time.

There was a discussion of the pharmaceutical grade refrigerator that the Health Service must have by January 2017.

There could be a budgetary problem concerning the storage units and the refrigeration unit, depending on costs.

Trustee Jeanes will also procure a bid for the storage unit.

9. Unfinished Business

There was no unfinished business at this time.

10. New Business

Trustee Brannigan has invited CUB (Citizens Utility Board) to present a seminar at the Township on Wednesday, January 13th, 2016, at 10:00 A.M. There will be a light breakfast for the residents. Residents can bring their utility bills to the seminar, and the CUB representatives will help them with their questions.

11. Executive Session

12. Adjournment

Trustee Woods moved to adjourn the meeting. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township

Jane Nolan

From: Clerk David Orr [clerk.media@cookcountyclerk.ccsend.com] on behalf of Clerk David Orr [clerk.david@cookcountyclerk.gov]
Sent: Friday, December 18, 2015 2:44 PM
To: clerk@palostownship.org
Subject: Democracy Update - December 18, 2015

COOK COUNTY CLERK
DAVID ORR



Dear Friends,

The March 2016 Presidential Primary election is taking shape. The ballot order has been decided, petition objection hearings have begun, and my office is now accepting applications online for mail ballots.

Ballot Position Lottery

On Tuesday, Dec. 8, Director of Elections Noah Praetz and I conducted the ballot lottery to determine ballot positions for Cook County candidates in the March 15, 2016 Presidential Primary. The lottery was held to determine the top and last spot in each race where candidates competing for the same office who filed their nomination petitions simultaneously on either the first or last day of candidate filing. You can read our press release, as well as a video from the ballot lottery, [here](#).

Electoral Board Hearings

Electoral Board hearings on objections to petitions filed by candidates in the March 2016 Primary began this week. You can find a detailed schedule of upcoming hearings, and status updates on the hearings, at cookcountyclerk.com/elections/candidatefiling.

Online Mail Ballot Application

On Wednesday, my office began accepting online applications for mail ballots for the March 2016 Primary. Any registered suburban Cook County voter may request a mail ballot using the online application at cookcountyclerk.com/votebymail. Ballots will be mailed beginning in mid-February.

My office is offering campaigns and parties a web tool and personalized link to the online mail ballot application portal which they can include on their own websites and printed materials. Helping direct voters to the online mail ballot application through my website expedites the ballot application process.

Each campaign will use a unique link to direct voters to the mail ballot application page. Campaigns can find more information on this at cookcountyclerk.com/elections/mailvoting.

Using the Power of the Vote

Last week I had meetings with clergy groups on the West Side of Chicago to discuss voter registration, the upcoming election, and the importance of civic engagement and involvement to hold public officials accountable. I also discussed the police-involved shootings that are now under investigation and the public protests over these shootings. While public protests are useful and effective to a point, I stressed to the attendees at the meetings and in a subsequent letter that change cannot happen by protest alone. People must be registered to vote, stay registered, and get out to vote. My office is always available as a resource for information on [voter registration](#) and upcoming elections, as well as to help organize [deputy registrar trainings](#).

Sign Up for Democracy Updates

If you know someone who would like to receive future editions of our Democracy Updates, or if you are reading a forwarded copy and would like your own, please use this sign-up form <http://bit.ly/1nri3L6> to get on our mailing list.

Sincerely,



David Orr
Cook County Clerk

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This email was
sent to
clerk@palostownship.org
by
clerk.david@cookcountyil.gov

RESOLUTION # 2015-06

A RESOLUTION ESTABLISHING THE ANNUAL CALENDAR OF REGULAR MEETINGS OF THE PALOS
TOWNSHIP BOARD OF TRUSTEES FOR 2016

WHEREAS, in accordance with Section 2.02 of the Illinois Open Meetings Act, every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar year or fiscal year and shall state the regular dates, times and places of such meetings.

NOW, THEREFORE, BE IT RESOLVED, that the Township Board of the Township of Palos shall hold its General and Bill Audit meetings at six-thirty in the evening (6:30 PM) in the Board Room of Palos Township Hall located at 10802 S. Roberts Road, Palos Hills, Illinois on the following dates during the calendar year beginning January 1, 2016 and ending December 31, 2016:

GENERAL MEETINGS:

Thursday, January 14, 2016
Thursday, February 11, 2016
Thursday, March 10, 2016
Tuesday, April 12, 2016 – Annual Town Meeting @ 7:00 PM
Thursday, April 14, 2016
Thursday, May 12, 2016
Thursday, June 9, 2016
Thursday, July 14, 2016
Thursday, August 11, 2016
Thursday, September 8, 2016
Thursday, October 13, 2016
Tuesday, November 8, 2016
Thursday, December 8, 2016

BILL AUDIT MEETINGS:

Thursday, January 28, 2016
Thursday, February 25, 2016
Thursday, March 24, 2016
Thursday, April 28, 2016
Thursday, May 26, 2016
Thursday, June 23, 2016
Thursday, July 28, 2016
Thursday, August 25, 2016
Thursday, September 22, 2016
Thursday, October 27, 2016
Tuesday, November 22, 2016
Tuesday, December 20, 2016

BE IT FURTHER RESOLVED, that the Township Board of the Township of Palos shall hold its Road and Bridge District meetings at seven o'clock in the evening (7:00 PM) in the Board Room of Palos Township Hall located at 10802 S. Roberts Road, Palos Hills, Illinois on the following dates during the calendar year beginning January 1, 2016 and ending December 31, 2016:

ROAD AND BRIDGE DISTRICT MEETINGS:

Thursday, January 28, 2016

Thursday, February 25, 2016

Thursday, March 24, 2016

Thursday, April 28, 2016

Thursday, May 26, 2016

Thursday, June 23, 2016

Thursday, July 28, 2016

Thursday, August 25, 2016

Thursday, September 22, 2016

Thursday, October 27, 2016

Tuesday, November 22, 2016

Tuesday, December 20, 2016

Approved and Adopted this **22nd Day of December, 2015.**

Colleen Grant Schumann, Township Supervisor

ATTEST:

Jane Nolan, Township Clerk

(SEAL)

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

FROM: TOWN FUND

DATE: DECEMBER 22, 2015 FOR JANUARY 1, 2016 BILL AUDIT

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount	Account Number	Check #
1	01/01/2016	GENE ADAMS	Payroll		4131	Debit
2	01/01/2016	ALICE BATOL DELROSARIO	Payroll		7501	Debit
3	01/01/2016	SHARON BRANNIGAN	Payroll		4141	Debit
4	01/01/2016	EVELYN DIBBERN	Payroll		6331	Debit
5	01/01/2016	COLLEEN GRANT SCHUMANN	Payroll		4101	Debit
6	01/01/2016	ANDREZJ HARMATA	Payroll		7021	Debit
7	01/01/2016	PAMELA A JEANES	Payroll		4141	Debit
8	01/01/2016	KATHRYN KEIFFER	Payroll		7521	Debit
9	01/01/2016	JENETTE L. LEEDY	Payroll		7521	Debit
10	01/01/2016	ROBERT E. MALONEY	Payroll		4121	Debit
11	01/01/2016	PAULA NEIDENBACH	Payroll		7521	Debit
12	01/01/2016	JANE NOLAN	Payroll		4111	Debit
13	01/01/2016	DEBRA RAMOS	Payroll		7521	Debit
14	01/01/2016	RICHARD C. RILEY	Payroll		4141	Debit
15	01/01/2016	A.V. STANEVICH D.P.M.	Payroll		7541	Debit
16	01/01/2016	LUCIANO VALDEZ	Payroll		7501	Debit
17	01/01/2016	ALICIA VODICKA	Payroll		7521	Debit
18	01/01/2016	MARY WALLENBURG	Payroll		7021	Debit
19	01/01/2016	BRENT WOODS	Payroll		4141	Debit
20	01/01/2016	E.F.T.P.S.	Payroll Taxes		VAR.	Debit
21	01/01/2016	IMRF - TOWN FUND PORTION	Pension Contributions	\$ 5,507.71	7061	Debit
22	01/01/2016	PAYROLL PROCESSORS	Payroll processing fees		8101	Debit
23	01/01/2016	NCPERS GROUP LIFE INS.	Group Life Insurance	\$ 64.00	2091	26830
24	01/01/2016	VALIC C/O JP MORGAN CHASE BANK	Employee Voluntary Contrib.	\$ 50.00	2095	26831
25	01/01/2016	C & J OFFICE MACHINES	H.S. - Maintenance of Equipment	\$ 169.95	4301	26832
26	01/01/2016	BEARY LANDSCAPE MGMT INC.	Building Maintenance	\$ 670.00	4302	26833
27	01/01/2016	DUKE'S ACE HARDWARE	Building Maintenance	\$ 63.96	4302	26834
28	01/01/2016	TYCO INTEGRATED SECURITY LLC	Building Maintenance	\$ 318.00	4302	26835
29	01/01/2016	DASHMIRE LIKA	Twp. Cleaning Service	\$ 795.00	4311	26836
30	01/01/2016	COM ED	Utility - Electricity	\$ 413.50	4341	26837
31	01/01/2016	NICOR GAS	Utility - Gas	\$ 86.83	4341	26838
32	01/01/2016	TRI-STATE DISPOSAL INC.	Utility - Garbage	\$ 69.00	4341	26839
33	01/01/2016	A T & T	Phones - U-Verse	\$ 80.00	4351	26840
34	01/01/2016	CALL ONE	Phones	\$ 362.76	4351	26841
35	01/01/2016	COSTCO WHOLESALE	Misc. Office Supplies	\$ 220.00	5101	26842
36	01/01/2016	OFFICE DEPOT	Misc. Office Supplies	\$ 307.66	5101	26843
37	01/01/2016	THE REGIONAL NEWS	Publications	\$ 305.50	5201	26844
38	01/01/2016	TYPE CONCEPTS INC.	Printing	\$ 200.00	5401	26845
39	01/01/2016	THE HILLS CHAMBER OF COMMERCE	Annual Dues	\$ 85.00	5501	26846
40	01/01/2016	TRESSLER LLP	Twp. Legal Service	\$ 656.00	7011	26847
41	01/01/2016	CENTRAL MGMT. SERVICES-LGHP	Group Health Insurance	\$ 3,817.00	7111	26848
42	01/01/2016	RICHARD DEMMA E.A.	Twp. Accountant	\$ 765.00	7341	26849
43	01/01/2016	JENNIFER LEEDY KLAIBER	Misc. Health Services		7521	26850
44	01/01/2016	JENETTE LEEDY	Reimbursement - H.S. Medical Supplies	\$ 507.37	7631	26851
45	01/01/2016	SHRED-IT USA - CHICAGO	Misc. Office Expense- Shredding	\$ 39.32	8101	26852

TOTAL FOR JANUARY 2016 \$ 15,553.56

FROM DECEMBER 2015

1	12/01/2015	IL COUNTIES RISK MGMT TRUST	Office Insurance	\$ 14,968.00	7101	26821
2	12/01/2015	IL COUNTIES RISK MGMT TRUST	Workmen's Comp Insurance	\$ 4,963.00	7101	26822
3	12/11/2015	CITY OF PALOS HILLS	Utility - Water and Sewer	\$ 55.95	4341	26823
4	12/11/2015	A T & T	Phones - Admin FAX	\$ 105.35	4351	26824
5	12/11/2015	A T & T	Phones - HS - FAX & DSL	\$ 143.95	4351	26825
6	12/11/2015	RENE GARCIA	Misc. Office Expense - Xmas	\$ 25.00	8101	26826
7	12/17/2015	CIAO RISTORANTE	Misc. Office Expense - Xmas	\$ 1,806.76	8101	26827
8	12/17/2015	FAIRPLAY STORES	Misc. Office Expense - Xmas Distribution	\$ 1,250.00	8101	26828
9	12/17/2015	WAL MART STORES	Misc. Office Expense - Xmas Distribution	\$ 525.00	8101	26829
TOTAL ADDED TO DECEMBER 2015 EXPENSES				\$ 23,843.01		

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed
Township Clerk

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP

CERTIFICATE

The undersigned, Clerk of Palos Township and custodian of the records of Palos Township, hereby certifies that the attached Ordinance No. 2015-07- O, entitled:

**AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT
OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2015 AND
ENDING MARCH 31, 2016**

was duly adopted by the Palos Township Board at a regular meeting held on the 22nd day of December, 2015 pursuant to due and proper notice. I further certify that the attached ordinance is a true and accurate copy of the original ordinance on file in the Office of the Palos Township Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of Palos Township this the 22nd day of December, 2015.

_____(SEAL)
PALOS TOWNSHIP CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP

ORDINANCE NO. 2015-07-O

**AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT
OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2015 AND
ENDING MARCH 31, 2016**

BE IT ORDAINED by the PALOS TOWNSHIP BOARD, Cook County, Illinois as follows:

SECTION 1 - INCORPORATION

Heretofore, an ordinance entitled "BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING APRIL 1, 2015 AND ENDING MARCH 31, 2016 was duly passed and published according to law, there having been appropriated for the fiscal year beginning April 1, 2015 and ending March 31, 2016 the sum of \$1,114,088.00 for the General Town Fund and \$166,760.00 for the General Assistance Fund for total appropriations for said fiscal year in the sum of \$1,280,848.00 for the objects and purposes as set forth therein. Said Budget and Appropriation Ordinance as adopted on June 25, 2015 is incorporated herein by this reference.

SECTION 2 - TAX LEVY AMOUNT

The PALOS TOWNSHIP BOARD, in accordance with the statutes in such case made and provided, has duly ascertained and hereby fixes and determines the total amount of appropriations for all corporate purposes legally made and to be collected from the tax levy for the current fiscal

year to be the sum of \$878,000 for the Town Fund and \$94,600 for the General Assistance Fund, respectively, for a total levy in the sum of \$972,600.

SECTION 3 - TAX LEVY ITEMIZATION

The sums or amounts appropriated and to be collected from the tax levy for the current fiscal year, and used for each purpose as summarized and itemized below, are ascertained and are hereby levied against all the taxable property in the township pursuant to law, including, but not limited to, the Township Code (*60 ILCS 1/1-1 et seq.*) and the Property Tax Code (*35 ILCS 200/1-1, et seq.*), as listed under the heading “TO BE RAISED BY TAXATION” as follows:

TOWN FUND

The total amount of \$878,000.00 to be collected from the tax levy for the Town Fund is itemized below:

<u>ITEM</u>	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
1.1 <u>ADMINISTRATION</u>			
<u>PERSONNEL</u>			
Salaries	\$ 115,940	\$ 25,440	\$ 90,500
Employees Insurance (Health)	57,200	12,500	44,700
Pension Contribution (I.M.R.F)	51,700	11,300	40,400
Unemployment Insurance	660	60	600
Worker’s Compensation	-0-	-0-	-0-
Medicare	-0-	-0-	-0-
Social Security Contribution (F.I.C.A)	24,200	5,000	19,200
Bonds (Town Officer and Employees)	1,500	300	1,200
Subtotal Personnel	\$ 251,200	\$ 54,600	\$ 196,600
<u>CONTRACTUAL SERVICES</u>			
Maintenance (Buildings)	\$ 30,000	\$ 6,600	\$ 23,400
Maintenance (Equipment)	25,000	5,500	19,500
Accounting Services	13,200	2,900	10,300
Legal Services	25,000	5,500	19,500
Postage	2,200	500	1,700
Telephone	7,700	1,700	6,000
Publishing	3,300	700	2,600

<u>ITEM</u>	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
Printing	715	115	600
Dues & Conferences	6,600	1,400	5,200
Travel Expenses General	3,000	600	2,400
Training (Professional Workshop)	3,000	600	2,400
Utilities (Water, Gas, Electricity)	11,000	2,400	8,600
Liability Insurance (Errors /Omissions)	\$ 2,200	\$ 400	\$ 1,800
General Insurance	23,100	5,100	18,000
Annual Audit	11,550	2,550	9,000
Office Assistants	72,523	15,923	56,600
Janitorial Service	13,200	2,900	10,300
Subtotal Contractual Services	\$ 253,288	\$ 55,388	\$ 197,900
<u>COMMODITIES</u>			
Office Supplies	\$ 14,300	3,100	11,200
Operating Supplies	550	150	400
Subtotal Commodities	\$ 14,850	\$ 3,250	\$ 11,600
<u>OTHER EXPENDITURES</u>			
Debt Service	\$ -0-	\$ -0-	\$ -0-
Subtotal Other Expenditures	\$ -0-	\$ -0-	\$ -0-
<u>CAPITAL OUTLAY</u>			
Buildings	\$ 10,000	3,300	6,700
Office Equipment	6,930	1,730	5,200
Subtotal Capital Outlay	\$ 16,930	\$ 5,030	\$ 11,900
TOTAL ADMINISTRATION	\$ 536,268	\$ 118,268	\$ 418,000
1.2 <u>ASSESSOR</u>			
<u>PERSONNEL</u>			
Salaries Deputy Assessor	\$ 47,740	\$ 9,540	\$ 38,200
Pension Contribution	-0-	-0-	-0-
Unemployment Insurance	-0-	-0-	-0-
Subtotal Personnel	\$ 47,740	\$ 9,540	\$ 38,200
<u>CONTRACTUAL SERVICES</u>			
Telephone	\$ 495	\$ 95	\$ 400
Publishing / Printing	220	20	200
Dues & Conferences (Assessor)	935	135	800
Travel Expenses (Assessor)	220	20	200
Training (Professional)	330	30	300
Subtotal Contractual Services	\$ 2,200	\$ 300	\$ 1,900

<u>ITEM</u>	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
<u>COMMODITIES</u>			
Office Supplies (Assessor)	\$ 880	\$ 180	\$ 700
Subtotal Commodities	\$ 880	\$ 180	\$ 700
<u>OTHER EXPENDITURES</u>			
Miscellaneous Charges	\$ 1,100	\$ 200	\$ 900
Subtotal Other Expenditures	\$ 1,100	\$ 200	\$ 900
<u>CAPITAL OUTLAY</u>			
Equipment	\$ -0-	\$ -0-	\$ -0-
Subtotal Capital Outlay	\$ -0-	\$ -0-	\$ -0-
TOTAL ASSESSOR	\$ 51,920	\$ 10,220	\$ 41,700

1.3 YOUTH SERVICES

PERSONNEL

Salaries (Youth Services)	\$ 18,000	\$ 4,000	\$ 14,000
Unemployment Insurance	-0-	-0-	-0-
Subtotal Personnel	\$ 18,000	\$ 4,000	\$ 14,000

CONTRACTUAL SERVICES

Other Professional Service	\$ 500	\$ -0-	\$ 500
Rentals	500	-0-	500
Youth Services	10,000	2,200	7,800
Subtotal Contractual Services	\$ 11,000	\$ 2,200	\$ 8,800

COMMODITIES

Gasoline / Oil	\$ -0-	\$ -0-	\$ -0-
Operating Supplies	-0-	-0-	-0-
Supplies (Equipment)	-0-	-0-	-0-
Supplies (Roads)	-0-	-0-	-0-
Supplies (Grounds)	-0-	-0-	-0-
Subtotal Commodities	\$ -0-	\$ -0-	\$ -0-

OTHER EXPENDITURES

Miscellaneous Charges	\$ -0-	\$ -0-	\$ -0-
Subtotal Other Expenditures	\$ -0-	\$ -0-	\$ -0-

<u>ITEM</u>	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
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CAPITAL OUTLAY

Land	\$ -0-	\$ -0-	\$ -0-
Equipment	-0-	-0-	-0-
Vehicle	-0-	-0-	-0-
Subtotal Contractual Services	\$ -0-	\$ -0-	\$ -0-

TOTAL YOUTH SERVICES	\$ 29,000	\$ 6,200	\$ 22,800
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1.4 HEALTH SERVICES

PERSONNEL

Compensation (Non-Elected Personnel)	\$ -0-	\$ -0-	\$ -0-
Medical Doctors	154,000	30,100	123,900
Nurses and Staff	200,000	37,000	163,000
Podiatrist	30,800	11,800	19,000
F.I.C.A. (Health Services)	22,000	10,400	11,600
Subtotal Personnel	\$ 406,800	\$ 89,300	\$ 317,500

CONTRACTUAL SERVICES

Medical Supplies	\$ 20,900	\$ 4,100	\$ 16,800
Office Supplies (Health Services)	5,700	1,100	4,600
Medicine	6,000	1,400	4,600
Subtotal Commodities	\$ 32,600	\$ 6,600	\$ 26,000

<u>COMMODITIES</u>	\$ -0-	\$ -0-	\$ -0-
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<u>OTHER EXPENDITURES</u>	\$ -0-	\$ -0-	\$ -0-
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<u>CAPITAL OUTLAY</u>	\$ -0-	\$ -0-	\$ -0-
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TOTAL HEALTH SERVICES	\$ 439,400	\$ 95,900	\$ 343,500
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1.5 SENIOR CITIZENS

PERSONNEL

Senior Coordinator and Staff	\$ 10,000	\$ 2,000	\$ 8,000
Subtotal Personnel	\$ 10,000	\$ 2,000	\$ 8,000

CONTRACTUAL SERVICES

Senior Transportation	\$ 13,200	\$ 1,200	\$ 12,000
Social Program and Events	20,000	2,000	18,000
Subtotal Personnel	\$ 33,200	\$ 3,200	\$ 30,000

<u>ITEM</u>	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
<u>COMMODITIES</u>	\$ -0-	\$ -0-	\$ -0-
<u>OTHER EXPENDITURES</u>			
Grants	\$ -0-	\$ -0-	\$ -0-
Subtotal Other Expenditures	\$ -0-	\$ -0-	\$ -0-
<u>CAPITAL OUTLAY</u>	\$ -0-	\$ -0-	\$ -0-
TOTAL SENIOR CITIZENS	\$ 43,200	\$ 5,200	\$ 38,000
1.6 <u>CONTINGENCIES</u>			
TOTAL CONTINGENCIES	\$ 14,300	\$ 300	\$ 14,000
TOTAL TOWN FUND	\$ <u>1,114,088</u>	\$ <u>236,088</u>	\$ <u>878,000</u>

GENERAL ASSISTANCE FUND

The total amount of \$94,600.00 to be collected from the tax levy for the General Assistance

Fund is itemized below:

<u>ITEM</u>	<u>GENERAL ASSISTANCE FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
2.1 <u>ADMINISTRATION</u>			
<u>PERSONNEL</u>			
Salaries	\$ 38,000	\$ 7,600	\$ 30,400
Employee Insurance	-0-	-0-	-0-
Pension Contribution (I.M.R.F.)	8,000	1,600	6,400
Unemployment Insurance	-0-	-0-	-0-
Worker's Compensation Insurance	-0-	-0-	-0-
Medicare	-0-	-0-	-0-
Social Security Contribution (F.I.C.A.)	2,910	1,910	1,000
Travel and Conference Expense	500	300	200
Subtotal Personnel	\$ 49,410	\$ 11,410	\$ 38,000
<u>CONTRACTUAL SERVICES</u>			
Maintenance (Buildings)	\$ 1,000	\$ 1,000	\$ -0-
Maintenance (Equipment)	1,000	1,000	-0-
Other Professional Services	1,000	1,000	-0-
Telephone	-0-	-0-	-0-

<u>ITEM</u>	<u>GENERAL ASSISTANCE FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
Publishing	500	500	-0-
Printing	500	500	-0-
Rentals	-0-	-0-	-0-
Subtotal Contractual Services	\$ 4,000	\$ 4,000	\$ -0-

COMMODITIES

Office Supplies	\$ 1,000	\$ 500	\$ 500
Operating Supplies	500	300	200
Building Maintenance	500	250	250
Supplies (Equipment)	4,500	2,250	2,250
Subtotal Commodities	\$ 6,500	\$ 3,300	\$ 3,200

OTHER EXPENDITURES

Miscellaneous Charges	\$ 5,000	\$ 2,500	\$ 2,500
Subtotal Other Expenditures	\$ 5,000	\$ 2,500	\$ 2,500

CAPITAL OUTLAY

Equipment	\$ 4,000	\$ 2,000	\$ 2,000
Subtotal Capital Outlay	\$ 4,000	\$ 2,000	\$ 2,000

TOTAL ADMINISTRATION	\$ 68,910	\$ 23,210	\$ 45,700
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2.2 HOME RELIEF

PERSONNEL

Salaries	\$ -0-	\$ -0-	\$ -0-
Subtotal Personnel	\$ -0-	\$ -0-	\$ -0-

CONTRACTUAL SERVICES

Physician Services	\$ 5,000	\$ 2,500	\$ 2,500
Hospital Services (In Patient)	7,500	3,750	3,750
Hospital Service (Out Patient)	5,000	2,500	2,500
Drugs	2,000	1,000	1,000
Dental Services	2,000	1,000	1,000
Funeral & Burial Services	500	250	250
Fuel	3,300	1,650	1,650
Utilities	3,300	1,650	1,650
Shelter	44,000	22,000	22,000
Transportation	500	250	250
Ambulance Service	500	250	250
Subtotal Contractual Services	\$ 73,600	\$ 36,800	\$ 36,800

<u>ITEM</u>	<u>GENERAL ASSISTANCE FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
<u>COMMODITIES</u>			
Food	\$ 11,000	\$ 5,500	\$ 5,500
Personal Incidentals	2,750	1,375	1,375
Flat Grant (Cash)	500	275	225
Subtotal Commodities	\$ 14,250	\$ 7,150	\$ 7,100
<u>OTHER EXPENDITURES</u>			
Transient Cases (Contingencies)	\$ 10,000	\$ 5,000	\$ 5,000
Subtotal Other Expenditures	\$ 10,000	\$ 5,000	\$ 5,000
TOTAL HOME RELIEF	\$ 97,850	\$ 48,950	\$ 48,900
TOTAL GENERAL ASSISTANCE FUND	\$ 166,760	\$ 72,160	\$ 94,600

SECTION 4 – TAX LEVY SUMMARY

Town Fund Tax	\$ 878,000.00
General Assistance Fund Tax	\$ 94,600.00
TOTAL TAXES LEVIED	\$ 972,600.00

SECTION 5 – FILING

The Township Clerk shall make and file a certified copy of this ordinance with the County Clerk of Cook County, Illinois, on or before the last Tuesday of December 2015.

SECTION 6 – SEVERABILITY

If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this ordinance.

SECTION 7 – EFFECTIVE DATE

This ordinance shall be in full force and effect after its adoption as provided by law.

ADOPTED this the 22nd day of December, 2015, pursuant to the following roll call vote
of the PALOS TOWNSHIP BOARD, Cook County, Illinois.

	AYE	NAY	ABSENT
_____, Trustee	_____	_____	_____
_____, Trustee	_____	_____	_____
_____, Trustee	_____	_____	_____
_____, Trustee	_____	_____	_____
_____, Supervisor	_____	_____	_____

PALOS TOWNSHIP CLERK (SEAL)

SUPERVISOR

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP

CERTIFICATION OF TAX LEVY ORDINANCE

The undersigned, duly elected, qualified and serving Clerk of Palos Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Tax Levy Ordinance of PALOS TOWNSHIP for the year 2015, as adopted on this the 22nd day of December, 2015 at a regular meeting of the Palos Township Board.

This certification is made and filed with the Cook County Clerk pursuant to the requirements of Section 1/75-20 of the Township Code (*60 ILCS 1/75-20*) and on behalf of the PALOS TOWNSHIP, Cook County, Illinois. This certification must be filed with the Cook County Clerk by the last Tuesday in December, 2015.

DATED this the 22nd day of December, 2015.

PALOS TOWNSHIP CLERK

FILED this the ____ day of _____, 2015.

COOK COUNTY CLERK

Possible Dates for Budget Workshop (Finance and Administration Committee)

Saturday, January 2, 2016
Thursday, January 7, 2016
Saturday, January 9, 2016
Saturday, January 16, 2016
Thursday, January 21, 2016
Saturday, January 23, 2016
Saturday, January 30, 2016

All budget workshops will be held in public and notice/agenda posted at least 48 hour prior to said session.